

Information on the Protection of Personal Data
pursuant to EU Regulation 2016/679 of 26.04.2016 (GDPR)

In accordance with the obligations provided for in articles 13 and 14 of EU Regulation 2016/679 for the protection of personal data, we inform you of the methods of collection and use of data by Mrs. Loretta De Nardi.

1. Data processor: the data processor of the personal data you have provided is Mrs. Loretta De Nardi, with seat in via Mazzini, 13/2 – 33077 Sacile (PN), e-mail info@lorettadenarditraduzioni.it, PEC loretta.denardi@pec.it.
2. Purpose of processing: the personal data of the data subject are collected solely for the correct and complete execution, as well as for the organizational and administrative management related to the assignment given to the professional, who is the data processor.
3. Recipients of data: personal data, if necessary, may be communicated to professionals who collaborate as consultants with Mrs. Loretta De Nardi.
4. Transfer of data abroad: the personal data of the data subject may be transferred to the countries of the European Union and to third countries for purposes related to the execution of the assignment.
5. Methods of data processing: the processing will be carried out in automated and/or manual form, in observance of the provisions of article 32 of the Regulation on security measures, by the data processor and in compliance with the provisions of article 29 of the Regulation.
6. Data storage period: the personal data you provide will be stored by the data processor for a period of 10 years from the completion of the assignment.
7. Rights of the data subject against the data processor: in the management of the personal data of the data subject, consideration will be given to their rights (articles 15 to 22 of Regulation 2016/679), namely the right of access, rectification and crossing out (right to be forgotten), the right to restriction of processing, the right to opposition to processing, and the right to lodge a complaint with the Data Protection Authority. Requests for the exercise of the rights of the data subject should be addressed to the data processor, using the contact details provided below.
8. Methods of exercising rights by the data subject: the data subject may exercise their rights by submitting a written request to the office of the data processor, located in via Mazzini, 13/2 – 33077 Sacile (PN), or via email to the address info@lorettadenarditraduzioni.it, or via PEC to the address loretta.denardi@pec.it.

Consent for majors: I, the undersigned _____, in the light of the information received, regarding the processing of personal data pursuant to article 13 of EU Regulation No. 2016/679 – GDPR (protection of individuals and other subjects regarding the processing of personal data):

express my consent **DO NOT express my consent** to the processing of my personal data including those considered as special categories of data.

express my consent **DO NOT express my consent** to the communication of my personal data to public bodies and private companies for the purposes indicated in the information.

express my consent **DO NOT express my consent** to the processing of the special categories of my personal data as indicated in the preceding information.

Sacile, _____
(date)

(signature)

Consent for minors: I, the undersigned _____, in my capacity of _____ of the minor _____, in the light of the information received, regarding the processing of personal data pursuant to article 13 of EU Regulation No. 2016/679 – GDPR (protection of individuals and other subjects regarding the processing of personal data):

express my consent **DO NOT express my consent** to the processing of the personal data of the minor including those considered as special categories of data.

express my consent **DO NOT express my consent** to the communication of the personal data of the minor to public bodies and private companies for the purposes indicated in the information.

express my consent **DO NOT express my consent** to the processing of the special categories of the personal data of the minor as indicated in the preceding information.

Sacile, _____
(date)

(signature)