

Information on the Protection of Personal Data
pursuant to EU Regulation 2016/679 of 26.04.2016 (GDPR)

In compliance with the requirements of articles 13 and 14 of EU Regulation 2016/679 on the protection of personal data we inform you of the methods of collection and use of data by Dr Loretta De Nardi.

1. Data controller: the data controller of the personal data you provide is Dr Loretta De Nardi, with operating office in via Mazzini, 13/2 – 33077 Sacile (PN), e-mail info@lorettadenarditraduzioni.it, PEC loretta.denardi@pec.it.
2. Purpose of processing: the personal data of the data subject are collected only for the purposes of the correct and complete execution, as well as the organizational and administrative management of the task requested to the professional, data processing controller.
3. Recipients of data: personal data, if necessary, can be communicated to professionals who collaborate as external consultants with Dr Loretta De Nardi.
4. Transfer of data abroad: the personal data of the data subject can be transferred to countries of the European Union and to third countries for purposes related to the execution of the assignment.
5. Processing methods: the processing will be carried out in automated and/or manual form, in compliance with the provisions of article 32 of the Regulation on security measures, by the data controller and in compliance with the provisions of article 29 of the Regulation.
6. Storage period: the personal data you provide will be stored by the data controller for a period of 10 years from the completion of the assignment.
7. Rights of the data subject towards the data controller: in the management of the personal data of the data subject his/her rights will be taken into account (articles 15 to 22 of Regulation 2016/679), namely the right to access, rectification and cancellation (right to be forgotten), to the limitation of processing, the opposition to processing, the right to lodge a complaint to the Privacy Guarantor. Requests for the application of the data subject's rights must be addressed to the data controller, using the contact details below.
8. How to exercise the rights of the data subject: the data subject can exercise his/her rights by written request sent to the operating office of the data processing controller at the address via Mazzini, 13/2 – 33077 Sacile (PN) or by e-mail info@lorettadenarditraduzioni.it or PEC loretta.denardi@pec.it.

Consent for majors: I, the undersigned _____ in light of the information on the processing of personal data, pursuant to article 13 of EU Regulation n. 2016/679 – GDPR (protection of persons and other subjects with respect to the processing of personal data), received

express consent **DO NOT express consent** to the processing of my personal data including those considered as particular categories of data.

express consent **DO NOT express consent** to the communication of my personal data to public bodies and companies of a private nature for the purposes indicated in the information.

express consent **DO NOT express consent** to the processing of the particular categories of my personal data as indicated in the information above.

Sacile, _____

Signature

Consent for minors: I, the undersigned _____ as _____ of the boy/girl _____ in light of the information on the processing of personal data, pursuant to article 13 of EU Regulation n. 2016/679 – GDPR (protection of persons and other subjects with respect to the processing of personal data), received

express consent **DO NOT express consent** to the processing of my personal data including those considered as particular categories of data.

express consent **DO NOT express consent** to the communication of my personal data to public bodies and companies of a private nature for the purposes indicated in the information.

express consent **DO NOT express consent** to the processing of the particular categories of my personal data as indicated in the information above.

Sacile, _____

Signature
